

Pendleton Town Council

Mayor

Frank Crenshaw

Council Members

Lyn Merchant

Barbara Hamberg

Vince Gaulin

Jeff Van Drie

Council Chambers in the
Pendleton Town Hall

www.townofpendleton.org

SEPTEMBER 2, 2025, 7:00 PM

REGULAR SESSION

AGENDA:



Administrator

Steve Miller

Municipal Clerk

Amber Barnes

1. **PLEDGE OF ALLEGIANCE**
2. **COUNCIL UPDATES**
3. **SALES TAX PRESENTATION**
 - 3.a Anderson County Capital Projects Sales Tax for Roads
 - [1 cent sales tax - Palm Card 1\(2025\).pdf](#)
 - [1 cent sales tax - CPST Presentation 08282025 FINAL \(2\).pptx](#)
4. **APPROVAL OF MINUTES**
 - 4.a CONSIDERATION OF APPROVING PRIOR MEETING MINUTES
 - [Town Council Minutes - August 5, 2025.pdf](#)
5. **PUBLIC COMMENTS** *3-minute time limit per resident, business owner, or Town property owner*
6. **REPORTS:**
 - 6.a POLICE DEPARTMENT REPORT
 - [August 2025 council Police Dept report.docx](#)
 - 6.b PLANNING DEPARTMENT REPORT
 - [Town Council report for 09.02.2025.docx](#)
 - 6.c ADMINISTRATOR'S REPORT
 - 6.d STRATEGIC PLAN UPDATE - PLAN COORDINATOR LYN MERCHANT
7. **DISCUSSION ITEMS**
 - 7.a DISCUSSION OF THE UPCOMING AMENDMENTS TO THE BUSINESS LICENSE ORDINANCE AS REQUIRED BY ACT 176 OF 2022.
 - [appendix b for 2025 update.docx](#)
 - [Ordinance-Business License 2022.pdf](#)
 - [Ordinance-Business License amended 2024.pdf](#)
8. **ACTION ITEMS:**
 - 8.a CONSIDERATION OF A PROCLAMATION FOR NATIONAL PATRIOTISM WEEK
 - [Proclamation - National Patriotism Week.doc](#)
 - 8.b CONSIDERATION OF WAIVING FEES & INSURANCE REQUIREMENT FOR SPECIAL EVENTS - PES Hike to School, PHS Softball Tennis Baseball Fundraiser, PHS Homecoming Parade & PMC Community Trunk or Treat
 - [S.E.A - September 2025.pdf](#)
 - 8.c CONSIDERATION OF A RESOLUTION FOR THE TOWN COUNCIL OF THE TOWN OF PENDLETON, SOUTH CAROLINA, RESCHEDULING THE TOWN COUNCIL REGULAR MEETING FOR NOVEMBER 4, 2025
 - [Resolution rescheduling the November 2025 Town Council meeting .docx](#)
 - 8.d CONSIDERATION OF A RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE TOWN OF PENDLETON AND THE PENDLETON VOLUNTEER FIRE DEPARTMENT FOR FISCAL YEAR 2025-2026

[Resolution - approving an MOU with the Pendleton Volunteer Fire Department FY 25-26.pdf](#)

[Agreement - Pendleton Volunteer Fire Department FY 26.pdf](#)

[Stipend SOP Draft - July 2025.pdf](#)

- 8.e CONSIDERATION OF A RESOLUTION AUTHORIZING THE DISPOSAL OF SURPLUS PERSONAL PROPERTY TO THE PENDLETON VOLUNTEER FIRE DEPARTMENT IN ACCORDANCE WITH THE TOWN'S DISPOSAL OF SURPLUS PROPERTY POLICY

[Resolution - AUTHORIZING THE DISPOSAL OF SURPLUS PERSONAL PROPERTY TO THE PENDLETON VOLUNTEER FIRE DEPARTMENT.docx](#)

- 8.f CONSIDERATION OF A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PENDLETON, SOUTH CAROLINA, SUPPORTING THE PURSUIT OF THE MAIN STREET FRIENDS PROGRAM

[Resolution - Friends of Main Street.docx](#)

- 8.g CONSIDERATION OF FIRST READING OF AN ORDINANCE TO AMEND ARTICLE 3, SECTION 3-6, SUB-SECTION 3H1, AND SECTION 3-7 SUB-SECTION 3H1 OF THE TOWN OF PENDLETON ZONING ORDINANCE AND CHANGE THE REVIEW PROCESS FOR A REQUEST FOR A MAJOR CHANGE TO AN APPROVED PLANNED UNIT DEVELOPMENT (PUD) OR FLEXIBLE REVIEW DISTRICT (FRD).

[Council meeting pack for 09.02.2025.pdf](#)

- 8.h CONSIDERATION OF SECOND AND FINAL READING OF AN ORDINANCE AUTHORIZING AND PROVIDING FOR THE ISSUANCE OF THE TOWN OF PENDLETON, SOUTH CAROLINA, TAX INCREMENT BONDS (VILLAGE HILLS REDEVELOPMENT PROJECT AREA), AND OTHER MATTERS PERTAINING THERETO; PRESCRIBING THE FORM OF BONDS ISSUED HEREUNDER; PLEDGING THE INCREMENTAL TAX REVENUES AND OTHER FUNDS TO THE PAYMENT OF THE PRINCIPAL OF AND INTEREST ON THE BONDS; AND MAKING OTHER COVENANTS AND AGREEMENTS IN CONNECTION WITH THE FOREGOING.

[General Bond Ordinance 11598429.1 \(002\).doc](#)

- 8.i CONSIDERATION OF SECOND AND FINAL READING OF A FIRST SUPPLEMENTAL ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF A NOT EXCEEDING \$300,000 TOWN OF PENDLETON, SOUTH CAROLINA, TAX INCREMENT IMPROVEMENT BOND (VILLAGE HILLS REDEVELOPMENT PROJECT AREA), SERIES 2025; AND OTHER MATTERS RELATING THERETO.

[First Supplemental Ordinance 11598427.1 \(002\).doc](#)

9. ADJOURNMENT